



JOHNSTON COUNTY ENVIRONMENTAL HEALTH DEPARTMENT

309 East Market Street, Smithfield, NC 27577
Phone: 919-989-5180 Fax: 919-989-5190
Email: septicwellapplication@johnstonnc.gov

Subdivision Application

Application and Plan Submittal:

The completed application, fee, three (3) folded 18x24 (or larger) copies of subdivision plans, the subdivision evaluation checklist and owners consent form (when required) shall be submitted to the Johnston County Environmental Health Office. The application packet may be submitted in person, by email, by U.S. Mail, FedEx, UPS or another mail or courier service. **If the application is incomplete, the entire package will be returned with a list of deficiencies.**

APPLICANT INFORMATION:

Subdivision Name: _____ Date Submitted: _____

Property Owner Name: _____

Phone: _____ Email: _____

Developer Name: _____

Phone: _____ Email: _____

Surveyor/Engineer: _____

Phone: _____ Email: _____

SITE DATA:

Location: _____
(State Road & Number, Township)

Tax ID: _____ Total Acreage: _____ Number of Lots: _____

List the Lots to be Evaluated: _____

County/City Minimum Building Setbacks:

Front- _____ Ft Side- _____ Ft Rear- _____ Ft

Other Setbacks: _____

Are Open Space, Wetlands & Buffer Areas Delineated? _____

Intended Use: Single Family Dwellings, Number of Bedrooms: _____ Other-Explain: _____

Type of Water Supply: _____ On-site Sewage Disposal Systems: _____

SUBMITTAL REQUIREMENTS:

1. Completed Application and Subdivision Evaluation Checklist
2. Fee: (Number of Lots x \$100 per Lot)
3. Three (3) folded 18x24 (or larger) copies of the Preliminary Plat (with meters & bounds, parcel area, location of proposed home site)
4. Owners Consent Form (when required)
5. Soils report from LSS, if available
6. Submit any preliminary soil/site plans to assist in the evaluation
7. Stormwater Statement

All owners/agents of the property to be considered for this application must sign below this statement indicating their knowledge and agreement that all of -or a portion of- their property is being considered for potential development. Property owners/agents will allow County Staff access to the property while conducting the review of this proposed development.

Owner/Agent Signature

Date

Staff Use Only:

Fee: _____ Submittal Date: _____



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SUBDIVISION EVALUATION CHECKLIST

- 1) What is the Water Supply: Public Water Wells

- 2) Are Lots staked and ready for evaluation? Yes No
 If No, the applicant shall notify Environmental Health when the lots are staked.

- 3) Were Mylars submitted at the time of bluelines? Yes No
- 4) Do you have any technical layouts of soil notes from a private soil consultant? Yes No
- 5) Number of lots to be evaluated in Subdivision: _____
- 6) Are there any septic off-site lots? Yes No If so, list the Lot Numbers: _____
 Please note: ***Each offsite will need a separate Septic Permit Application and Supply Line Application in advance of the recording of the lots***
- 7) Anticipated number of bedrooms: _____

Date of Application: _____ Application #: _____

Work Log: Activity/Comments:	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
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I certify that all information is accurate to the best of my knowledge.

Signature: _____ Date: _____

Email Address: _____